Humboldt Public Library

Library Board Meeting

Agenda

January 14, 2020 4:30 pm

Members Present: Elna Blankenship, John Blankenship, Mary Carpenter, Tony Carter, Brittney Keller, and Leon McNeal.

Call to Order- John Blankenship called the meeting to order at 4:30 pm.

Approval of Minutes- Motion to approve minutes by Elna Blankenship, 2nd by Tony Carter.

Approval of Financial Report- 133,387.92 balance as of December 31, 2019. Motion to approve financial report Leon McNeal, 2nd by Elna Blankenship.

Old Business

* Fine Free Library- The board discussed writing a Fine Free Library Policy.
* Library Hours- Opening the library to the public Monday-Friday at 8:30 am and how it would impact the MOE if it was not continued was discussed. The board decided to have a 60 day trial of opening to the public at 8:30 am Monday-Friday.
* 2020 TOP Grant- Brittney Keller stated that the TOP Grant application was submitted. The library requested the BitsBox subscription which is a monthly STEAM subscription.
* Circulation Desk Schedule- Brittney Keller stated that other libraries circulation desk schedule has been reviewed.
* Trustee Lunch- Leon McNeal made motion for Trustee lunches to be no more than $10.00 each day, Elna Blankenship 2nd.
* Special Account- Elna Blankenship has been added as third signer.

New Business

* Fine Free Library Policy- There is no charge for items returned late. If you fail to return borrowed items, account limitations and item replacement fees may apply.

Elna Blankenship made a motion to approve the policy, 2nd by Tony Carter.

Director’s Report

* Incident Report- The following were discussed: xbox in teen section stolen, children’s library entrance glass door broken, camera by children’s library entrance.
* Ban Length- The board discussed that the ban length should be 1 year but could vary based off of incident.
* Water/Water Bottle Foundation- Installation of a water foundation discussed. Quote from AirMD discussed.
* Summer Feeding Program- The library would like to participate in the Summer Feeding Program this summer. Sarah Peden will be attending a training in Nashville, TN this month.

Regional Report

* Standards Survey- TEL Training to public and staff standards completed. Mary Carpenter stated that the standards survey can be updated throughout the year. Items that still need to be completed were discussed.
* Legislative/Mayoral Breakfast discussed.
* Trustee Workshop for 2020 discussed. Mary Carpenter discussed renting charter buses and touring State Library and Archives instead of the Trustee Workshop this year.
* TEL Demonstration

Comments

* Elna Blankenship suggested the board nominate Tim Hayes as a potential new board member.

Adjournment

Next Board Meeting March 10, 2020