



Junior Volunteer Program

Ages 10-12 (6th Grade)

The Humboldt Public Library encourages junior volunteering as a way to get accustomed to the library volunteer program and build responsibility. Junior volunteers may volunteer for a maximum of 1 hour a week, with no more than 2 hours a month being without a parent in the building.

Junior volunteers and parent/guardian will review duties, code of conduct, and set up an agreed upon schedule/plan for volunteer hours with volunteer coordinator before any volunteer hours can be completed. When a Junior Volunteer turns 13 they are required to meet with coordinator again if they would like to continue volunteering.

Duties for Junior Volunteers

Includes basic shelving and sorting as instructed. Light cleaning. Helping set-up and take down from programs.

Code of Conduct

- Follow instructions as given with a good attitude.
- Sign in and out of volunteer notebook when beginning and ending service hours.
- Follow general library rules of behavior - No running, excessively loud noise, inappropriate language, or destruction of property.

Inability to follow this code of conduct will result in volunteer agreement being terminated.

Schedule for Volunteer Hours

(talk with volunteer coordinator to set up a plan. With some exceptions, junior volunteer help will not be accepted without 1 day's notice of intent to volunteer. If you would like to be placed on an "on call" list for needed volunteers, please let coordinator know.)

I have read and discussed the duties, code of conduct and set up a plan with the library volunteer coordinator and agree to follow them.

Volunteer _____

Parent/Guardian _____

Volunteer Coordinator _____ Date _____