

## **The Humboldt Public Library Board of Trustees Special Called Conference Call Meeting\***

August 10, 2020

Present: John Blankenship, Chairman, Elna Blankenship, Secretary, Myra Barnett, Trustee, Tony Carter, Trustee; Leon McNeal, Board of Aldermen Representative; Mary Carpenter, Regional Library Representative, and Brittney Keller, Library Director

John opened meeting at 10:30am stating the purpose of call was to continue discussion of recommendations regarding the re-opening of library. John stated attendance on call constituted quorum.

Brittney covered the outline of possibly re-opening the library Monday, August 17, 2020 as follows:

- Open Monday – Friday from 9:30 am – 4:30 pm
- Limit patrons to 5 and disinfect after each group
- Face coverings (except under 2 yrs. of age) and temperature upon admittance are required
- Computer signup for 1 hour after calling for an appointment
- No assistance by staff
- Close and lock doors to the Children’s Library, Use of Children’s Library for 1 hour after calling for an appointment
- For additional safety for patrons and staff, plexiglass will be installed at the circulation desk and Sarah’s desk area.
- Sanitize areas as patrons leave

Leon asked what other libraries are doing. John reported he and Brittney visited the Jackson Library and they are opening with a similar policy. Mary stated most libraries are going to open with varying guidelines.

John met with library staff last week and determined they felt comfortable with re-opening August 17th.

John requested a motion to reopen the library on August 17th in accordance with the before mentioned guidelines. Elna so moved and Myra offered a second. Motion carried unanimously.

Brittney and John have not yet met with Mrs. Shelton since school is starting next week. They will request a meeting according to Mrs. Shelton’s availability.

Curbside services continue along with virtual programming for children.

John requested motion to adjourn. Myra so moved and Elna offered a second. Meeting adjourned.

Respectfully Submitted,

Elna Blankenship, Secretary

\*Meeting recorded live on Humboldt Public Library FaceBook page

Approved on: 09-08-2020