

Humboldt Public Library Board of Trustees Minutes

Tuesday, September 7, 2021- 4:30 pm

In attendance: John Blankenship, Emily Lovings, Elna Blankenship, Myra Barnett, Beverly Youree, Don Farmer, Laura Cano, Tony Carter and Jenny Gillihan (virtual)

The meeting was called to order by Elna Blankenship with a mention of the untimely death of city employee, Teresa Morris. John then led in a short prayer. The minutes of the July 6, 2021 meeting were then read and a motion was made by Don Farmer, a second by Myra that they be approved. Motion passed.

In old business, John told about the "end of summer wrap-up" that was held with more than 300 persons attending- a huge success!

New business :1) Election of board officers- Elna Blankenship re-elected as Board Chairman, Emily Lovings- Board Secretary, and Myra Barnett re-elected as Board Treasurer. These were all approved by acclamation of all present. 2) Children's librarian, Ashley Niven, gave a report about the summer reading program and the homeschooling program and also shared the upcoming schedule of activities and events 3) Job position titles- Andrew and Edna will now be called "Collection and Support Specialists" 4) John announced that the library will be closed on September 28th for staff training. There will also be a virtual trustee workshop held that day from 9:30 -3:30, with lunch to possibly be brought in for attendees. 5) Next was a discussion of library policies. A) The library will be closed Strawberry Festival week (Don/Emily) B) Summer reading monetary donations will be monitored by the Friends of the Library board while non-monetary will be monitored by the director (Beverly/Emily); large monetary donations will be monitored by the Friends and large building donations will be monitored by the Trustees (Beverly/ Emily) C) Trustee board bylaws - In Article 3, Section 2, Beverly led a discussion about standing committees and it was decided that they were to be appointed as needed. Approval was made by a roll call vote. The bylaw was approved.

A financial report was given by John Blankenship. There was discussion and it was approved. (Myra/Don)

Director's report was given by John. *This is attached to the minutes.*

HPL Foundation report- There are approximately 48 bricks left. Renovations are to begin at the handicapped entrance.

Friends of the library report- On October 19th, there is to a meet and greet open house from 5:00-6:30.

Jenny Gillihan gave a report from the Obion River Regional library.

Additional comments were made by John about redoing the library card and also about getting a schedule for the next several board meeting.

November 2 at 4:30 is our next scheduled Trustee Board meeting

Motion to adjourn was made by Don and seconded by Tony. The motion carried.

Humboldt Public Library
Director's Report – 9/07/2021

Board of Trustees,

Below you will find a list of things that the Library has done since the July board meeting. These are only a few items we have done. We have a great TEAM!

- 20 new library cards issued in August 2021
- Story Time is being held again in person. Ashley hosts these at 10am on Wednesday.
- Local Author Series Book Signing continues – Next one in October
- Friends of the Library – Little Free Library by Reinhausen completed
- That's My Brick Fundraiser with Foundation for new Children's Library
- Website improvements (ongoing)
- Genealogy Help Workshop – more coming in September
- Historical Society Meeting – June 15th – 15 in attendance
- Basic Computer Classes – by Edna
- Summer Reading Program – Great success
- Homeschool group in growing
- Applications for Grants all submitted
- End of Summer Event on July 24th – over 300 attended
- Books at Bailey on each Monday in July – Partnership with Carl Perkins Center
- The Exchange Club will begin holding its regular meetings at the library
- Weeding the Library's collection.
- A watercolor club meets at the library
- Mayor to sign to Library Card Month Proclamation
- Director and staff attended several trainings

Submitted by:
John A. Blankenship
Director
Humboldt Public Library