

The Humboldt Public Library  
Board of Trustees Search Committee  
January 20, 2021

Present:

Linda Hawks, Chair, Elna Blankenship, Secretary, Leon McNeal, City Representative, Myra Barnett, Trustee, Don Farmer, Regional Representative, Laura Cano, Trustee (not present for 1<sup>st</sup> interview).

Linda shared there were 6 applications filed for the Library Director position. However, 2 were disqualified in that one was received at least 3 weeks after the posted deadline and 1 did not meet all qualifications, specifically, a driver's license.

Linda shared the list of questions and requested any additional ones that Trustees would like to add. Interview questions regarding time devoted to library, willingness in helping patrons, ability to provide reports including statistics, along with administrative and managerial experience should be emphasized. Questions were divided among members. Linda will ask Laura's questions and Elna will ask Tony's questions in their absence. Members are to ask their question and then move on to the next question without follow up questions. Elna moved and Leon gave a second to approve the list and assigned questions. Motion approved.

Linda led a discussion regarding the use of the scoring tool as an aide to help make a decision regarding the position.

The interview process began at 1 pm with 3 in-person interviews, followed by a 1 virtual interview.

Discussion of the interviews ensued ending with the vote of 4 for John Blankenship (Linda Hawks, Myra Barnett, Elna Blankenship and Don Farmer), 1 recusal, Laura Cano (not present for all interviews) and 1 abstain, Leon McNeal.

Respectfully Submitted,

Elna Blankenship, Secretary

\*Meeting recorded